

BOARD/COMMITTEE: Personnel Board

DATE: April 7, 2015

TIME: 7:15 AM

PLACE: Boxborough Town Hall, Town Administrator's Office

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

1. Public participation.
2. Approve of minutes from 4.1.15 meeting.
3. Updated recommendation on Article 4
4. Discuss exempt vs. non-exempt status of employees
 - Town Counsel's 1/23/15e-mail
 - 2 handouts from Susan on subject
5. Continue reviewing job description for proposed Police Lieutenant position, possible vote
 - feedback from Chief Ryder regarding suggested changes
6. Finalize response / comments heard at Personnel Board Outreach meetings.
(Once PB response is finalized and voted, it will be distributed to BOS, non-union Department heads, and non-union personnel.)
7. Identify agenda items / discussions from this meeting that a majority of PB members feel should be communicated directly to any non-union employee(s).
8. Date of next Personnel Board meeting(s)
9. Adjournment